

## Summary of Admission Routes

<b>Complete Application Form – prior to final closing date in course prospectus</b>		
NB. Late ALP applications received after APL closing date, but before final closing date, are processed according to APL Policy, Late APL Application Procedure		
<b>Level 2</b>	<b>Level 3 &amp; Level 4</b>	<b>APL for Level 3/ Level 4</b>
Complete Application Form <ul style="list-style-type: none"> <li>• A4 Sheet</li> <li>• App/Interview Fee £95</li> </ul> (App Fee £75 non-refundable)	Complete Application Form <ul style="list-style-type: none"> <li>• A4 Sheet</li> <li>• Personal &amp; Training Refs.</li> <li>• App/Interview Fee £95</li> </ul> (App Fee £75 non-refundable)	Complete Application Form <ul style="list-style-type: none"> <li>• Personal Statement</li> <li>• Personal &amp; Training Refs.</li> <li>• Certs. of Prior Training</li> <li>• App/Interview Fee £95</li> </ul> (App Fee £75 non-refundable)
<b>Late Applications – received after final closing date in course prospectus</b>		
<b>Level 2</b>	<b>Level 3 &amp; Level 4</b>	<b>APL for Level 3/Level 4</b>
Interviewed for next Level 2 course  (App Fee £75 non-refundable) (Int Fee £20 non-refundable post interview)	Placed on waiting list and only invited for interview if a place becomes available before the course start date  (App Fee £75 non-refundable) (Int Fee £20 non-refundable post interview)	Placed on waiting list and only invited for interview if a place becomes available before the course start date  (App Fee £75 non-refundable) (Int Fee £20 non-refundable post interview)
<b>Attend Interview – either interview day or individual interview &amp; are successful</b>		
<b>Level 2</b>	<b>Level 3 &amp; Level 4</b>	<b>APL for Level 3 or Level 4</b>
<ul style="list-style-type: none"> <li>• Interview day</li> <li>• Successful – offered place &amp; complete M&amp;LS Form and Disclosure Form with tutor</li> <li>• To accept place – pay balance of fee £581 within 5 working days</li> </ul> (Int Fee £20 non-refundable post interview) <b>NB: Successful Level 2 applicants can only defer to a subsequent Level 2 course and transfer £95 fee twice. After which would need to reapply</b>	<ul style="list-style-type: none"> <li>• Interview day</li> <li>• Successful – offered place in writing within 5 working days</li> <li>• To accept place – pay registration fee £132 and complete M&amp;LS Form and Disclosure Form within 5 working days</li> </ul> (Int Fee £20 non-refundable post interview) <b>NB: Post interview waiting list – will be offered a place on course if one becomes available prior to start date or to join on 2<sup>nd</sup> course day</b>	<ul style="list-style-type: none"> <li>• Individual APL interview</li> <li>• APL entry level determined ie., Level 3 or Level 4</li> <li>• For Cert. &amp; Dip. course proceed as Level 3 &amp; Level 4 interview day</li> <li>• Additional interview day fee not required</li> </ul> (Int Fee £20 non-refundable post interview) <b>NB: Successful APL applicants for Level 3 &amp; Level 4 must also attend course interview day in order to be considered for a place</b>
<b>Unsuccessful Applicants</b>		
<b>Level 2</b>	<b>Level 3 &amp; Level 4</b>	<b>APL for Level 3 &amp; Level 4</b>
<ul style="list-style-type: none"> <li>• Informed at end of Level 2 interview</li> </ul>	<ul style="list-style-type: none"> <li>• Informed in writing within 5 working day</li> <li>• Option to request verbal feedback, apply in writing within 5 working days</li> </ul>	<ul style="list-style-type: none"> <li>• Informed at the end of the APL interview</li> <li>• Invited to attend next Level 2 / Level 3 interview day as applicable</li> <li>• Additional App/ Interview Fee not required</li> </ul>